

Request for Document to be sent to another institution.

Please email this form directly to Enquiries@unswcollege.edu.au along with any payment receipts

This form should be used when official documents need to be sent to an institution other than UNSW for consideration of admission.

STUDENT DETAILS: *(please use CAPITAL letters)*

Student gID

Date of Birth

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Last Name

First Name

--	--

Telephone/Mobile

Email

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ENROLMENT DETAILS:

UNSW Foundation Studies

Course Enrolled:	Term / Intake / Year: (eg: Term 1, E1, 2023)	Centre:
Standard		

Academic English Programs

Course: (eg FEEC or UEEC)	Term / Intake / Year: (eg: Term 1, E1, 2023)	Centre:

REQUESTED DOCUMENT: *(tick appropriate box)*

UNSW Foundation Studies

☐ Term 1 Statement of Results (\$20 per copy)
☐ Final Statement of Results (\$20 per copy)
☐ Certificate of Completion (\$50 per copy)

RECIPIENTS DETAILS:

Education Provider's Name:

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Education Provider's Country:

--

Education Provider's Email address: (usually something like Admissions@XXX.edu)

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Application/Reference Number: (The number provided by the institution that you are applying to)

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UNSW College

Building L5, UNSW Sydney Campus, 223 Anzac Parade, Kensington NSW 2033 Australia

T: +61 (2) 8936 2222 | W: unswcollege.unsw.edu.au

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Student's Signature

Date of Request

Guardian's Signature (for applicants under 18 years of age)

Date of Request

OFFICE USE ONLY	
Received by:	Payment applicable: ☐ Yes ☐ No
Date:	Payment processed by: Date:

UNSW Global Bank Account Details

Payments can be sent by bank / telegraphic transfer (TT) through any large banks in an overseas country or in Australia. All payments must be made in Australian Dollars (AUD).

Account Details:

Beneficiary: UNSW Global Pty Limited
 Beneficiary's Bank: ANZ Bank
 12-14 Belmore Rd
 Randwick NSW 2031
 Australia

BSB No: 012-390
 Account No: 8361 16353
 Account Name: UNSW Global Pty Limited
 Swift Code: ANZBAU3MXXX

Important:

In the space for payment message, indicate clearly your student ID number and your name (for example G000000 SMITH John)

Please email enquiries@unswcollege.edu.au or fax (612 9662 2651) a copy of your bank's confirmation of the transfer or TT so that we can match the deposit in our account with you.