



## Request to Change Class or Stream of Study - After Starting Course

For Change of Stream of Study and University Program: email this form directly to [enrolments@unswcollege.edu.au](mailto:enrolments@unswcollege.edu.au)

For Change of Class, email this form directly to:

- [fs-enquiry@unswcollege.edu.au](mailto:fs-enquiry@unswcollege.edu.au) (Foundation students)
- [aep-enquiry@unswcollege.edu.au](mailto:aep-enquiry@unswcollege.edu.au) (Academic English students)

Please submit your request for processing no later than:

<b>FOUNDATION STUDIES:</b> <b>All Courses:</b> Friday of Week 1 (First term)	<b>ACADEMIC ENGLISH COURSES:</b> <b>All courses:</b> Friday of Week 1 (Change class only)
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### STUDENT DETAILS: (Please use CAPITAL letters)

Student ID Number	Date of Birth (dd/mm/yyyy)	Are you under 18 years old?	Yes	No
<input type="text"/>	<input type="text"/>	Are you a sponsored student?	Yes	No
Family Name		Given Name		
<input type="text"/>		<input type="text"/>		
Australian Address				
<input type="text"/>				
Telephone	Mobile	Email		
<input type="text"/>	<input type="text"/>	<input type="text"/>		

### ENROLMENT DETAILS: (Please tick appropriate box)

UNSW Foundation Studies

Academic English Programs

COURSE (eg. Standard / Std Plus / UEEC10)	Intake/Term/Year (eg. A Standard)	Class Group (eg. AL4, UEEC10-13)
<input type="text"/>	<input type="text"/>	<input type="text"/>

### REQUESTED CHANGE: (Please tick appropriate box and provide details)

I wish to change my foundation program stream and university program to:
<input type="text"/>
I wish to change my class group to:
<input type="text"/>

### REASON FOR CHANGE: ( Please provide an explanation)

<input type="text"/>
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Student's Signature \_\_\_\_\_ Parent/Guardian's Signature (if student is under 18 years of age) \_\_\_\_\_ Date (dd/mm/yyyy) \_\_\_\_\_

OFFICE USE ONLY			
Received by:	Date:		
1. RECOMMENDED by AEO:	Yes	No	Date: _____ Initials: _____
2. RECOMMENDED by MAS/HOS:	Yes	No	Date: _____ Initials: _____
3. NEW STREAM	Starting from: _____ New Class Group _____		
4. AEO PROCEDURE:			
Please follow Change of class or stream procedure under Section 3 Enrolment Variations			
Note: A new financial guarantee is required if the student is sponsored			