



## Calculation Check of Final Exam Marks (Diploma Students Only)

Please email this form directly to [enquiries@unswcollege.edu.au](mailto:enquiries@unswcollege.edu.au) along with any payment receipts.

The form should be submitted within 5 working days from the day results were published in myUNSW.

### STUDENT DETAILS: (Please use CAPITAL letters.)

Student ID Number Date of Birth (dd/mm/yyyy)

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Family Name Given Name

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Australian Address

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Email Address

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Telephone/Mobile

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### ENROLMENT DETAILS: (Tick appropriate box.)

Course Enrolled

(e.g: Diploma in Business, Diploma in Computer Science)

Intake/Term/Year (eg: A Standard or Diploma Term 2)

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### COURSES TO BE REVIEWED: \$20 AUD/course

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### DECLARATION:

I understand that exams are marked by multiple teachers to ensure a panel approach to each paper, to try and avoid individual errors. Marks are then checked multiple times to ensure results are calculated correctly. This request is for a clerical check to review that calculation. The clerical check is not a remark of my submission but a search of accuracy of mark entry and calculation. If a grade is changed, my application fee will be refunded.

Student's Signature

Date of Request (dd/mm/yyyy)

OFFICE USE ONLY			
Received by:	Date:	Payment processed by:	Date:
Date from passed to Assessment Coordinator:			
ASSESSMENT COORDINATOR: Subject/s reviewed:		Result:	
1.			
2.			
3.			



## UNSW College Bank Account Detail

Payments can be sent by bank / telegraphic transfer (TT) through any large banks in an overseas country or in Australia. All payments must be made in Australian Dollars (AUD).

### Account Details:

Beneficiary:	UNSW Global Pty Limited
Beneficiary's Bank:	ANZ Bank 12-14 Belmore Rd Randwick NSW 2031 Australia
BSB No:	012-390
Account No:	8361 16353
Account Name:	UNSW Global Pty Limited
Swift Code:	ANZBAU3MXXX

### Important:

In the space for payment message, indicate clearly your student ID number and your name.

Please email [enquiries@unswcollege.edu.au](mailto:enquiries@unswcollege.edu.au) or fax (612 9662 2651) a copy of your bank's confirmation of the transfer or TT so that we can match the deposit in our account with you.