

Calculation Check of Final Exam Marks (FS & AEP Students Only)

Please complete this form in FULL and email to enquiries@unswcollege.edu.au.

Note: The form must be submitted within 10 calendar days, with the deadline being 5pm on the tenth calendar day after the results are published.

STUDENT DETAILS: (Please use CAPITAL letters)

Student ID Number Date of Birth (dd/mm/yyyy)

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Family Name Given Name

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Australian Address

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Overseas Address (for International Students)

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Telephone/Mobile

Email Address

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ENROLMENT DETAILS: (Tick appropriate box)

Foundation Studies

Academic English Programs

Course (eg: Standard / Std Plus / UEEC10)

Intake/Term/Year (eg: A Standard)

Class Group (eg: AL4, UEEC10-13)

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SUBJECTS TO BE REVIEWED:

UNSW Foundation Studies Clerical Check

Academic English - Humanities	Culture & Communication
Academic English - Science	Design
Academic English (for TPO)	Economics
Accounting	International Issues & Perspectives
Biology	Management
Business Law	Mathematics for Commerce
Chemistry	Mathematics for Science
Computing for Science	Mathematics - Essential
Computing for Business	Physics
Computing for Design	



SUBJECTS TO BE REVIEWED:

Academic English Programs Clerical Check

FEEC	UEEC
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Other: *(Please provide details)*

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DECLARATION:

I understand that exams are marked by multiple teachers to ensure a panel approach to each paper, to try and avoid individual errors. Marks are then checked multiple times to ensure results are calculated correctly. This request is for a clerical check to review that calculation. The clerical check is not a remark of my submission but a search of accuracy of mark entry and calculation.

Student's Signature

Date of Request (dd/mm/yyyy)

OFFICE USE ONLY			
Received by:	Date:	Payment processed by:	Date:
Date from passed to Assessment Coordinator:			
ASSESSMENT COORDINATOR:		Result:	
Subject/s reviewed:			
1.			
2.			
3.			