

How to Create a Unique Student Identifier (USI)

A USI is your individual education number for life. It also gives you an online record of your vocational education and training (VET) undertaken in Australia.

If you are at university, TAFE or doing other nationally recognised training, you need a USI. Without one, you cannot get Commonwealth financial assistance or your qualification or statement of attainment.

Please note that you can only create a USI when you are physically in Australia.

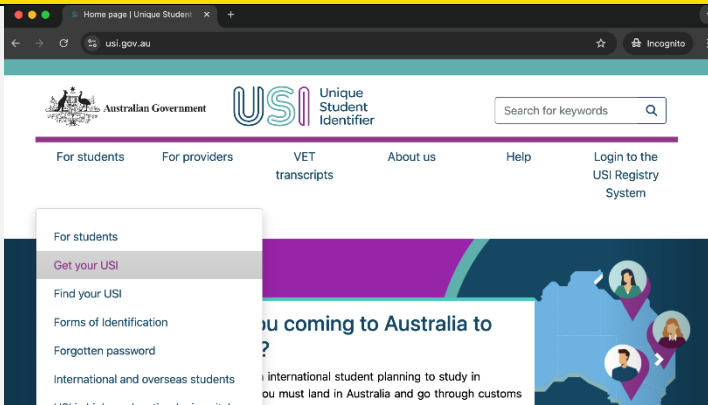
Jump to a step:

Create a Unique Student Identifier (USI) on the Usi.gov.au Website

1

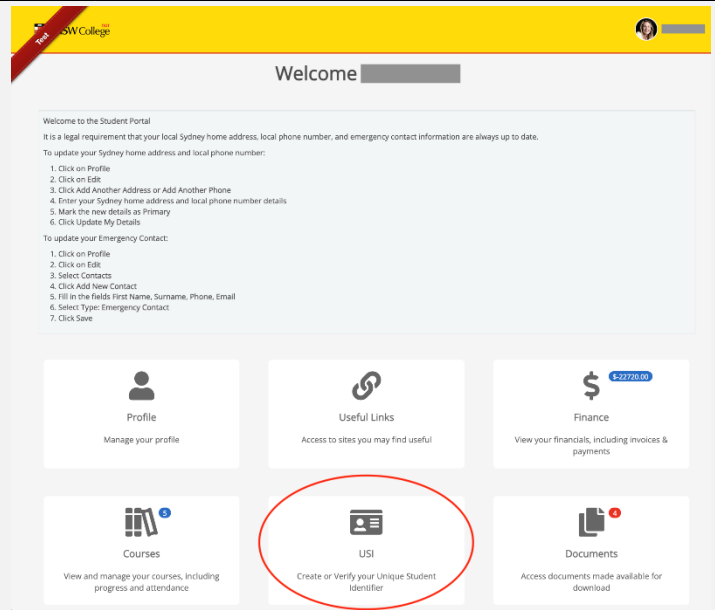
Verify your USI on the UNSW College Student Portal

2

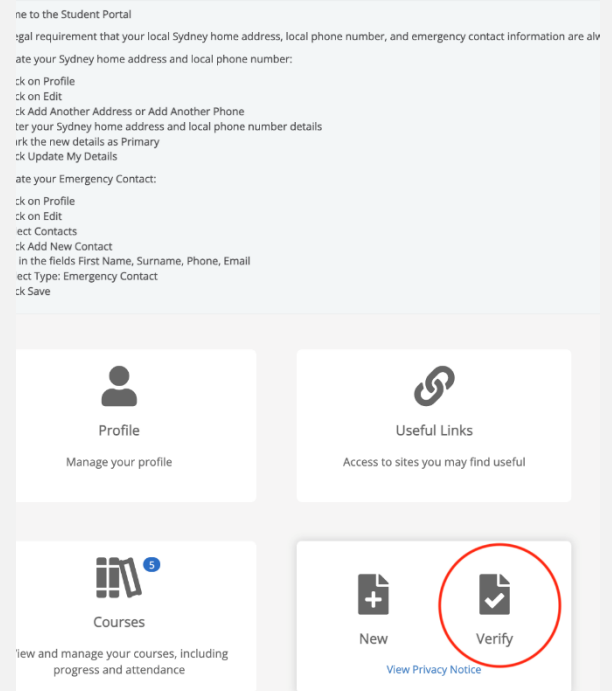
Create a Unique Student Identifier (USI) on the Usi.gov.au Website		
1.	Go to the usi.gov.au website, and navigate to the "For Students --> Get your USI"	
2.	Follow the instructions on the "Get Your USI" page.	

Verify your USI on the UNSW College Student Portal

1. Go to your Student Portal at <https://portal.unswcollege.edu.au> and hover over the USI tile.



2. Click on the "Verify" button.



3. Complete the form with your new USI and information and complete "Verify".

Unique Student Identifier (USI) close

USI Verification

* USI
JE46464KJ5

* First name ☐ Only one name?

* Family name

* Date of birth
26/12/1988

Verify

Powered By **readytech**

4. The form will close and a green alert bar will show that you have successfully verified your USI.

UNSW College

Welcome

Welcome to the Student Portal
It is a legal requirement that your local Sydney home address, local phone number, and emergency contact information are always up to date.
To update your Sydney home address and local phone number:
1. Click on Profile
2. Click on Edit
3. Click Add Another Address or Add Another Phone
4. Enter your Sydney home address and local phone number details
5. Mark the new details as Primary
6. Click Update My Details
To update your Emergency Contact:
1. Click on Profile
2. Click on Edit
3. Select Contacts
4. Click Add New Contact
5. Fill in the fields First Name, Surname, Phone, Email
6. Select Type: Emergency Contact
7. Click Save

✓ Your USI has been verified/created and can be located in the My Details tab. Please make a note of your USI as it will be used each time you undertake a VET course.

Profile
Manage your profile

Useful Links
Access to sites you may find useful

Finance
View your financials, including invoices & payments

Courses
View and manage your courses, including progress and attendance

Documents
Access documents made available for download

Messages
View messages and send responses

Forms