

Pre-Masters Student

# Self-Enrolment Guide

UNSW College Building L5, 223 Anzac Pde Kensington NSW 2033



Section 1.
Pre-Masters Student

# Student Enrolment Guide



#### Pre-Masters Student Enrolment Guide

This enrolment guide is only for Pre-Masters Students only.

#### **Basic Information**

You must have activated your student zID before you try to enrol in your subjects.

Subject selection is for the upcoming term only.

International students must study at least 12 Units of Credit (UoC) to be classified as a full-time student.

Students are required to follow their Study Plan and choose the correct subjects according to their program (see below for your Study Plan).

Under *compassionate and compelling* circumstances, you may be eligible to enrol into a reduced study load. This means you are studying less subjects than your program Study Plan requires of you.

If you wish to apply for a reduced study load, please use the Reduced Study Load Form on the **Forms page** of the Current Students Website.

#### **Pre-Masters Students**

Pre-Masters students can only select a maximum of 18 Units of Credit (UoC) per term

If you are a Pre-Masters student and need support, please email with your zID: pre-mastersenquiry@unswcollege.edu.au

#### Pre-Masters Students – Study Plan

#### **Pre-Masters Students: Study Plan and Subject Requirements**

To ensure you complete the prerequisite subjects for your UNSW Program/Specialisation, follow the Study Plan provided.

**Students with an English score of IELTS 6.0 (or equivalent)** will be pre-enrolled into Academic English for Higher Studies (AELS1400).

\*Note: Students with a 6.5 IELTS score but less than 6 on Speaking will also be pre-enrolled into AELS1400.

**Students with an English score of IELTS 6.5+ (or equivalent)** should enrol into the elective subject according to their desired UNSW Specialisation, as detailed in the study plans below. Students in this category could be eligible for 6 or 12 UoC (1 or 2 courses) of advanced standing towards their UNSW Masters degree on successful completion of the Pre-Masters program, depending on their specialisation.

#### **Important: Other Masters Degree specialisations**

For Master of Engineering (8621) specialisations (Civil Engineering, Environmental Engineering and Mining Engineering) students who successfully complete the Pre-Masters program will be admitted to the Masters degree but will not receive recognition of prior learning (advanced standing) from the Pre-Masters program.

# Pre-Masters Program (Engineering) with Academic English for Higher Studies

Specialisation	Subjects
Students who wish to study the following UNSW Specialisations:  Master of Engineering (8621): Biomedical Engineering  Master of Engineering Science (8338): Mechanical and Advanced Manufacturing Engineering	AELS1401, BMGT1402, AELS1400, ENGI1403
Students who wish to study the following UNSW Specialisations:  Master of Engineering Science (8338): Nuclear Engineering; Robotics; Photovoltaics and Solar Energy; Renewable Energy	AELS1401, BMGT1402, AELS1400, CPTG1405
Students who wish to study the following UNSW Specialisations:  Master of Engineering (8621): Electrical Engineering; Mechanical Engineering; Renewable Energy Engineering; Telecommunications  Master of Engineering Science (8338): Biomedical Engineering; Chemical Engineering; Electrical Engineering; Energy Systems, Systems and Control; Sustainable Systems; Food Process Engineering; Telecommunications	AELS1401, BMGT1402, AELS1400, <b>Pick 1:</b> ENGI1403 ENGI1406
Students who wish to study the following UNSW Specialisations:  Master of Engineering Science (8338): Transport Engineering	AELS1401, BMGT1402, AELS1400, <b>Pick 1:</b> ENGI1403 CPTG1405
Students who wish to study the following UNSW Specialisations:  Master of Engineering (8621): Environmental Engineering; Civil Engineering; Mining Engineering  Master of Engineering Science (8338): Civil Engineering; Environmental Engineering;  Geotechnical Engineering & Engineering Geology; Project Management; Structural Engineering; Water Engineering: Catchments to Coast; Water, Wastewater and Waste Engineering;  Geoenergy and Geostorage Engineering; Space Systems Engineering	AELS1401, BMGT1402, AELS1400 Pick 1: ENGI1403 ENGI1406 CPTG1405

# Pre-Masters Program (Engineering) without Academic English for Higher Studies

Specialisation	Subjects
Students who wish to study the following UNSW Specialisations:  Master of Engineering (8621): Biomedical Engineering  Master of Engineering Science (8338): Mechanical and Advanced Manufacturing  Engineering	AELS1401, BMGT1402, ENGI1403 Pick 1: CPTG1405 ENGI1406
Students who wish to study the following UNSW Specialisations:  Master of Engineering Science (8338): Nuclear Engineering; Robotics;  Photovoltaics and Solar Energy; Renewable Energy	AELS1401, BMGT1402, CPTG1405 Pick 1: ENGI1403 ENGI1406
Students who wish to study the following UNSW Specialisations:  Master of Engineering (8621): Electrical Engineering; Mechanical Engineering; Renewable Energy Engineering; Telecommunications  Master of Engineering Science (8338): Biomedical Engineering; Chemical Engineering; Electrical Engineering; Energy Systems, Systems and Control; Sustainable Systems; Food Process Engineering; Telecommunications	AELS1401, BMGT1402, ENGI1403, ENGI1406
Students who wish to study the following UNSW Specialisations:  Master of Engineering Science (8338): Transport Engineering	AELS1401, BMGT1402, ENGI1403, CPTG1405
Students who wish to study the following UNSW Specialisations:  Master of Engineering (8621): Environmental Engineering; Civil Engineering;  Mining Engineering  Master of Engineering Science (8338): Civil Engineering; Environmental  Engineering; Geotechnical Engineering & Engineering Geology; Project  Management; Structural Engineering; Water Engineering: Catchments to  Coast; Water, Wastewater and Waste Engineering; Geoenergy and Geostorage  Engineering; Space Systems Engineering	AELS1401, BMGT1402  Pick 2:  ENGI1403  ENGI1406  CPTG1405

## Pre-Masters Program (IT)

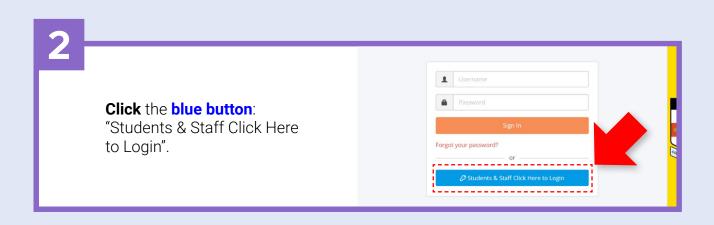
Program	Subjects
Pre-Masters - Information Technology (8543)	AELS1401, BMGT1402,
(with Academic English for Higher Studies)	AELS1400,
	Pick 1:
	ENGI1403 CPTG1405
Pre-Masters - Information Technology (8543)	AELS1401, BMGT1402,
(without Academic English for Higher Studies)	ENGI1403, CPTG1405

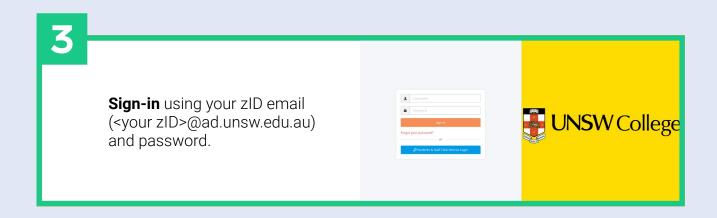
# Pre-Masters Program (Arts and Design/Media)

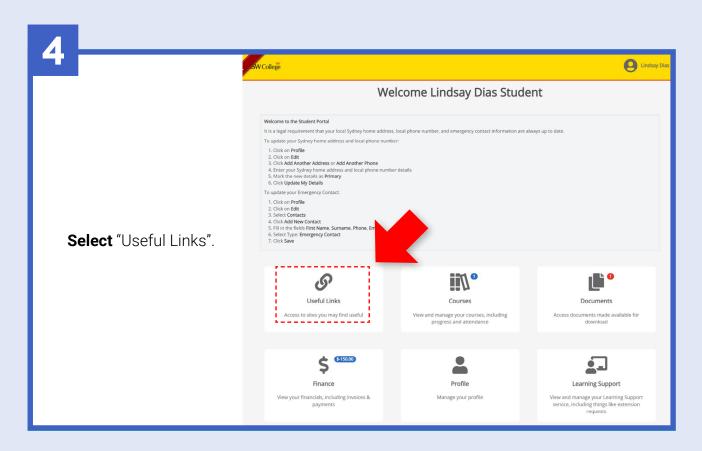
Program	Subjects
Pre-Masters – Arts and Design (with Academic English for Higher Studies) For students wishing to study: Master of Design (9313); Master of Curating and Cultural Leadership (9318); Master of Animation and Visual Effects (9319); Master of Simulation and Immersive Technologies (9323)	AELS1401, BMGT1402, AELS1400, ARDN1401
Pre-Masters – Arts and Design (without Academic English for Higher Studies) For students wishing to study: Master of Design (9313); Master of Curating and Cultural Leadership (9318); Master of Animation and Visual Effects (9319); Master of Simulation and Immersive Technologies (9323)	AELS1401, BMGT1402, ARDN1401, ARDN1402
Pre-Masters – Media (with Academic English for Higher Studies) For students wishing to study: Master of Public Relations and Advertising (8281); Master of Journalism and Communications (8232); Master of Public Relations and Advertising/Master of Design (8234)	AELS1401, BMGT1402, AELS1400, MEDA1401
Pre-Masters – Media (without Academic English for Higher Studies) For students wishing to study: Master of Public Relations and Advertising (8281); Master of Journalism and Communications (8232); Master of Public Relations and Advertising/Master of Design (8234)	AELS1401, BMGT1402, MEDA1401, MEDA1402

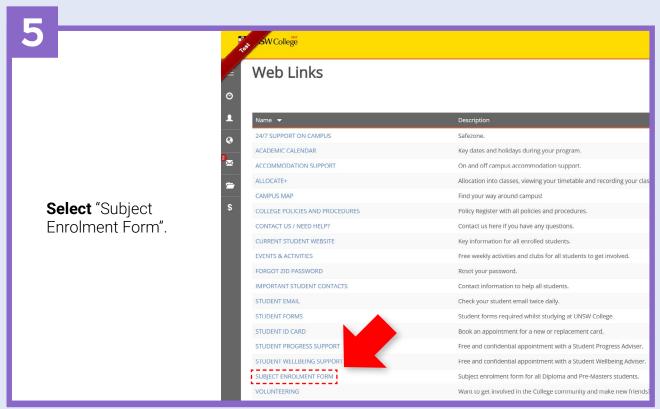
## Enrol in Your Classes - Use this Guide





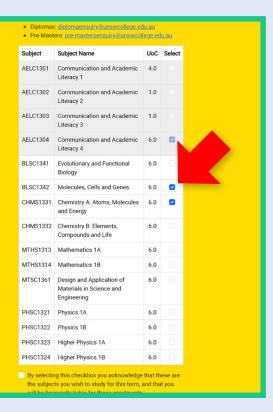






**Select** the correct subjects for your course by clicking the box next to the subjects.

Important: Follow your Study Plan to ensure you are choosing the correct subjects.



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If you are returning to this

**form**, subjects that are already selected means that you have already enroled into these subjects. If you unselect them, you will no longer be enroled in them.



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To complete your subject enrolment you must agree to the terms and click submit.

☑ By selecting this checkbox you acknowledge that these are the subjects you wish to study for this term, and that you will be financially liable for these enrolments.

SUBMIT

Red Error messages will only appear if you selected too many subjects or did not agree to the terms otherwise you will see a Success Message. This means you have completed your subject enrolment and can now build your class timetable.

If you need to change your class enrolment you can do so up until the Close Date (listed on the form).





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Success! You have succesfully enroled in the selected subject(s)!



## Next Steps: Build Your Timetable

Now that you have successfully enroled in your classes, you will need to build your timetable.

Please wait for 12 - 24 hours whilst your subject selection information is processed.

After 12 - 24 hours, you can build your timetable in Allocate+. Use Section 2 in the following pages to build your timetable.



Section 2.
Pre-Masters Student

# **Build Your Timetable Guide**



## **Build Your Class Timetable**

This guide is for Pre-Masters students only.

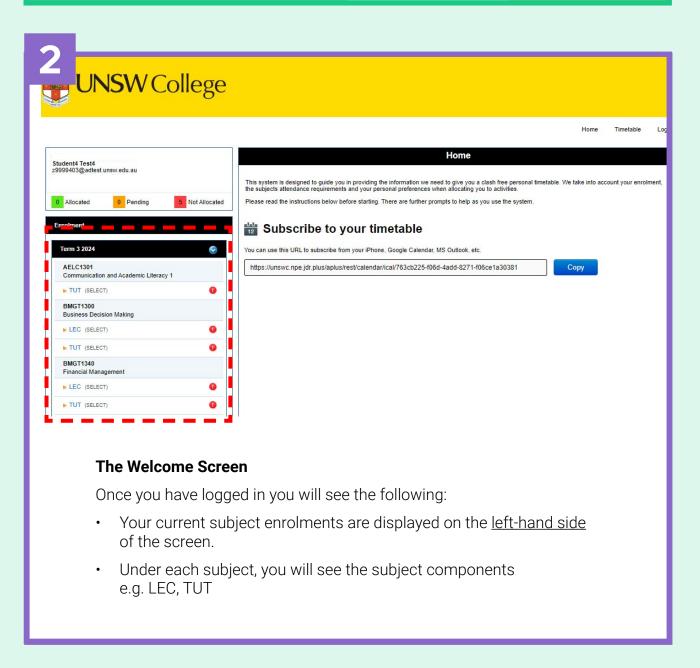
Follow these steps <u>after</u> you have completed and submitted your Enrolment Form.

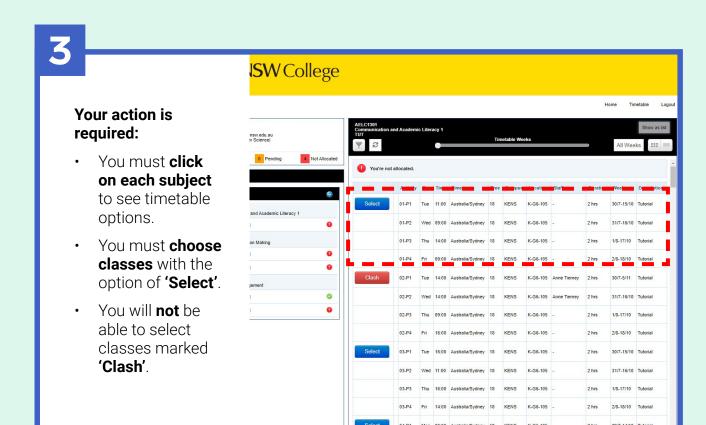
If you have not completed your Enrolment Form, you will not be able to build a timetable yet.

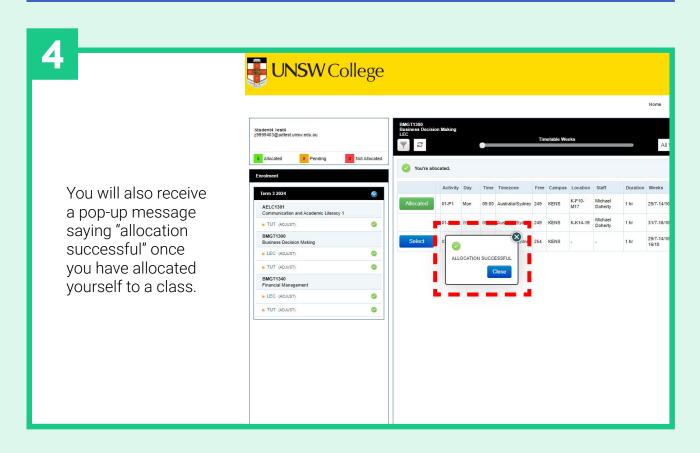
#### Build Your Class Timetable - Use this Guide

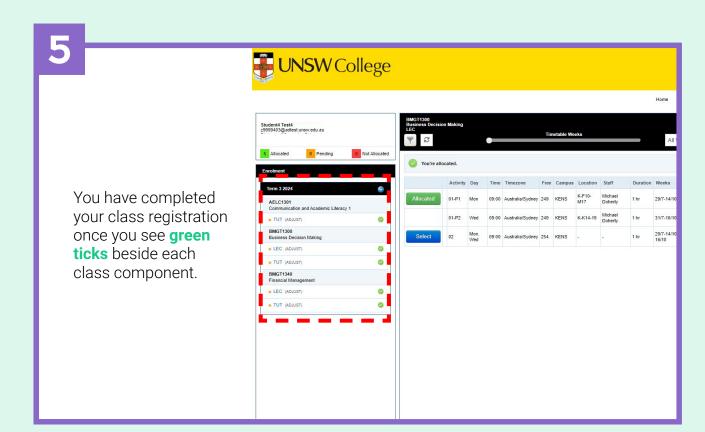
Step 1. Login to Allocate+
You may need to input your user name: ZID@ad.unsw.edu.au and ZID password.

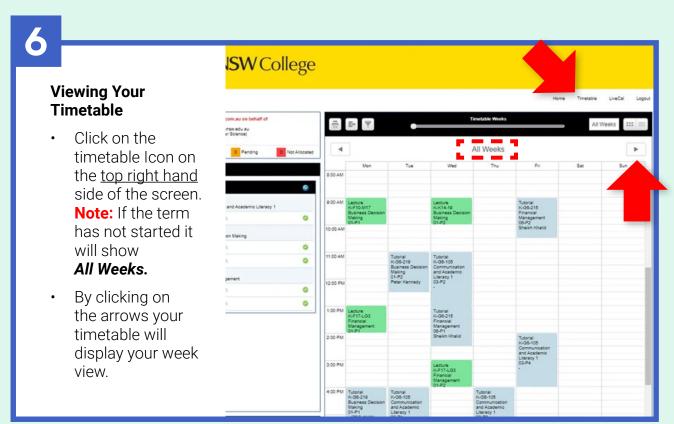
LOGIN







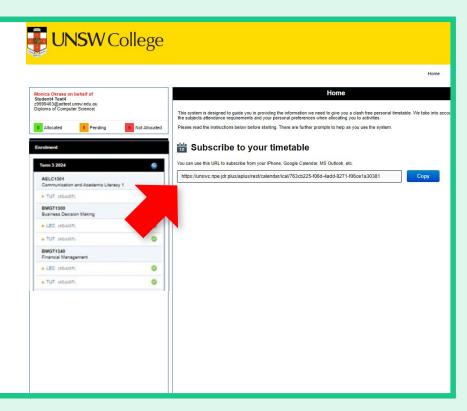




# **Subscribing to Your Timetable**

For convenience, you can sync your timetable to your personal calendar.

Copy the URL on your home screen below.

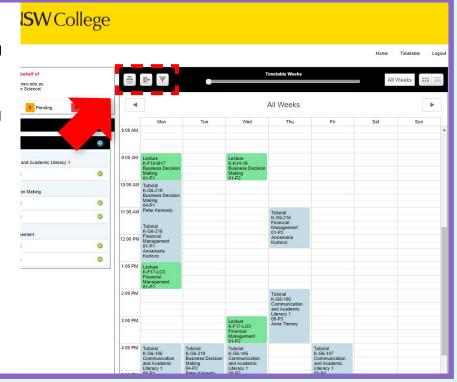


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## Downloading/Printing Your Timetable

There is also the option of downloading and printing your timetable.

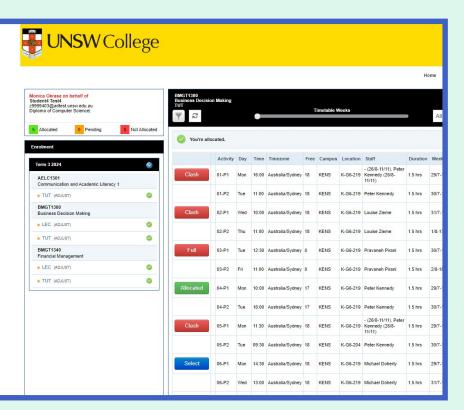
**Note:** There may be changes to your classes and rooms across the weeks so we recommend that you sync it to your personal calendar to ensure any changes are reflected.



#### **Swapping Classes**

If you wish to swap classes, you will need to click on the drop down of the class component you wish to swap.

Note: You will not be able to select any classes that display Full or Clash. The only class you will be able to swap, will have the Select option.



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Success! You have successfully completed building your timetable.

#### **Need Help?**

If you are unable to find a clash free timetable for your first term, please contact:

#### **Pre-Masters Program:**

pre-mastersenquiry@ unswcollege.edu.au

