Request for Refund

If you have <u>already commenced</u> your study program please send your completed form to: enrolments@unswcollege.edu.au.
If you have <u>not yet commenced</u> your study program please send your completed form to: admissions@unswcollege.edu.au.

Refund of fees is subject to the **Refunds and Fees Policy** on the UNSW College website under 'Our Policies', it is also outlined in the **Conditions of Enrolment**. Eligible refund is payable in Australian Dollars. If you are a sponsored student, refund of program fees will be payable to your sponsor.

STUDENT DETAILS: *(Please use CAPITAL letters)*

Family Name	Given Name	Student ID Number

Address

ORIGINAL TUITION PAYMENT SOURCE:

Under the Anti-Money Laundering and Counter-Terrorism Finance Act 2006, UNSW College is required to pay refund back to the original payment. Original tuition payment was made by:

Original tuition payment was made by:

Flywire, payment reference #: _____ (eg: UGO123456789 or UGM123456789)
Refund will be paid through the original method of payment via Flywire.

SAM online payment gateway, payment reference # : _____ (eg SAM00046112)
Refund will be paid to the credit card attached to the above payment reference.

Telegraphic transfer / Direct debit, please fill in your bank detail below.

ACCOUNT DETAILS:

Account Name:	
Account No.	
Account Holder's Address	
Account Holder's Telephone No.	
Bank:	
Bank's Address:	
Bank's BSB No (for EFT) or SWIFT/BIC/IBAN code (for TT):	
Can this account accept AUD payments?	Yes No *If AUD is not acceptable, refund will be transferred in USD based on the exchange rate provided by ANZ Bank on transaction date, extra charges may occur. UNSW College is not permitted to transfer.

I confirm the account details above is the same as the account which tuition fee was originally paid and in compliance of Anti-Money Laundering and Counter-Terrorism Finance Act 2006.

_____

Student's Signature   Parent/Guardian's Signature (if student is under 18 years of age)   Date of Request (dd/mm/yyyy)

OFFICE USE ONLY	
Refund Calculation: Calculated by: _____ Date: _____	Total Refund Amount: $_____ Verified by: _____ Date: _____ Authorised by: _____ Date: _____
Please pay before: _____	Comments or reasons if the refund cannot be processed: