



Request to Change Class or Stream of Study - After Starting Course

For Change of Stream of Study and University Program: email this form directly to enrolments@unswcollege.edu.au
For Change of Class: email this form directly to _EDU_AcademicServices@unswcollege.edu.au

Please submit your request for processing no later than:

FOUNDATION STUDIES: All Courses: Friday of Week 1 (First term)	ACADEMIC ENGLISH COURSES: All courses: Friday of Week 1 (Change class only)
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STUDENT DETAILS: (Please use CAPITAL letters)

Student ID Number	Date of Birth (dd/mm/yyyy)	Are you under 18 years old?	Yes	No
<input type="text"/>	<input type="text"/>	Are you a sponsored student?	Yes	No
Family Name	Given Name			
<input type="text"/>				
Australian Address				
<input type="text"/>				
Telephone	Mobile	Email		
<input type="text"/>	<input type="text"/>	<input type="text"/>		

ENROLMENT DETAILS: (Please tick appropriate box)

<input type="checkbox"/> UNSW Foundation Studies	<input type="checkbox"/> Academic English Programs	
COURSE (eg. Standard / Std Plus / UEEC10)	Intake/Term/Year (eg. A Standard)	Class Group (eg. AL4, UEEC10-13)
<input type="text"/>	<input type="text"/>	<input type="text"/>

REQUESTED CHANGE: (Please tick appropriate box and provide details)

<input type="checkbox"/> I wish to change my foundation program stream and university program to:
<input type="text"/>
<input type="checkbox"/> I wish to change my class group to:
<input type="text"/>

REASON FOR CHANGE: (Please provide an explanation)

<input type="text"/>

Student's Signature _____ Parent/Guardian's Signature (if student is under 18 years of age) _____ Date (dd/mm/yyyy) _____

OFFICE USE ONLY			
Received by:	Date:		
1. RECOMMENDED by AEO:	Yes	No	Date: _____ Initials: _____
2. RECOMMENDED by MAS/HOS:	Yes	No	Date: _____ Initials: _____
3. NEW STREAM	Starting from: _____ New Class Group _____		
4. AEO PROCEDURE:			
<small>Please follow Change of class or stream procedure under Section 3 Enrolment Variations Note: A new financial guarantee is required if the student is sponsored</small>			