



## Request to Change Class or Stream of Study - After Starting Course

For Change of Stream of Study and University Program: email this form directly to [enrolments@unswcollege.edu.au](mailto:enrolments@unswcollege.edu.au)  
For Change of Class: email this form directly to [\\_EDU\\_AcademicServices@unswcollege.edu.au](mailto:_EDU_AcademicServices@unswcollege.edu.au)

Please submit your request for processing no later than:

<b>FOUNDATION STUDIES:</b> <b>All courses:</b> Friday of Week 1 (First term)	<b>ACADEMIC ENGLISH COURSES:</b> <b>All courses:</b> Friday of Week 1 (Change class only)
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### STUDENT DETAILS: (Please use CAPITAL letters.)

Student ID Number	Date of Birth (dd/mm/yyyy)	Are you under 18 years old?	Yes	No
<input type="text"/>	<input type="text"/>	Are you a sponsored student?	Yes	No
Family Name	Given Name			
<input type="text"/>	<input type="text"/>			
Australian Address				
<input type="text"/>				
Telephone	Mobile	Email		
<input type="text"/>	<input type="text"/>	<input type="text"/>		

### ENROLMENT DETAILS: (Tick appropriate box.)

UNSW Foundation Studies

Academic English Programs

COURSE (eg. Standard / Std Plus / Diploma / UEEC10)	Intake/Term/Year (eg. A Standard or Diploma Term 2)	Class Group (eg. AL4, DPST109, UEEC10-13)
<input type="text"/>	<input type="text"/>	<input type="text"/>

### REQUESTED CHANGE: (Please tick appropriate box and provide details.)

<input type="checkbox"/> I wish to change my foundation program stream and university program to:
<input type="text"/>
<input type="checkbox"/> I wish to change my class group to:
<input type="text"/>

### REASON FOR CHANGE: (Please provide an explanation.)

<input type="text"/>
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Student's Signature \_\_\_\_\_ Parent/Guardian's Signature (if student is under 18 years of age) \_\_\_\_\_ Date (dd/mm/yyyy) \_\_\_\_\_

OFFICE USE ONLY			
Received by:	Date:		
1. RECOMMENDED by AEO:	Yes	No	Date: _____ Initials: _____
2. RECOMMENDED by MAS/HOS:	Yes	No	Date: _____ Initials: _____
3. NEW STREAM	Starting from: _____ New Class Group _____		
4. AEO PROCEDURE:			
Please follow Change of class or stream procedure under Section 3 Enrolment Variations			
Note: A new financial guarantee is required if the student is sponsored			