



Request to Repeat / Transfer

Please email this form directly to enrolments@unswcollege.edu.au.

If you are sponsored, you must provide an approval letter from your sponsor with this form.

STUDENT DETAILS: (Please use CAPITAL letters)

Student ID Number	Date of Birth (dd/mm/yyyy)	Are you under 18 years old?	Yes	No
<input type="text"/>	<input type="text"/>	Are you a sponsored student?	Yes	No
Family Name		Given Name		
<input type="text"/>		<input type="text"/>		
Australian Postal Address				
<input type="text"/>				
Telephone	Mobile	Fax	Email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	

CURRENT ENROLMENT DETAILS:

Intake/Year/Stream (eg: A Standard)	Class Group	Sem 1 GPA	Final GPA
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

REASON FOR REPEAT/TRANSFER:

REPEAT / TRANSFER COURSE:

Type of Repeat/Transfer: (Please tick one.)

Term 1	→	Term 2	<input type="checkbox"/>	Term 1+2	→	Term 1+2	<input type="checkbox"/>	Term 1	→	Term 1+2	<input type="checkbox"/>	Term 1+2	→	Term 2	<input type="checkbox"/>
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*COMMERCE / ACTUARIAL / ARTS / DESIGN / students must read and sign Annexure 1 Declaration

Intake / Year:	<input type="text"/>
Stream:	<input type="text"/>
Intended university program:	<input type="text"/>

Student's Signature _____ Parent/Guardian's Signature (if student is under 18 years of age) _____ Date (dd/mm/yyyy) _____

OFFICE USE ONLY		
1. RECOMMENDED by SA:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date: _____ Initials: _____
Comments:	Is the student U18? If yes, complete the SA section below.	
2. APPROVAL by MAS:	Yes <input type="checkbox"/> No <input type="checkbox"/>	Date: _____ Initials: _____
Comments:		
SA:	U18 Temporary Leave Departure Form – Homestay/UniLodge Copy of airline ticket (if required)	



REPEAT TERM 2 (RP2)

*COMMERCE / ACTUARIAL / ARTS / DESIGN students must read and sign this Declaration.

Declaration - Acknowledgement of Subjects and Units of Credit

Student ID Number

Student Name

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I have chosen to repeat term 2 only in: *(Please tick one box below.)*

Commerce (COM)	Commerce Actuarial Studies (COS)
Arts (ARTS)	Design (DESIGN)

In doing so, I am aware that if I have previously studied a Term 1 only subject - Accounting or Mathematics Essentials - it will still count towards my final Grade Point Average (GPA).

By including this Term 1 only subject above, I am aware that this may have a negative impact on my final GPA calculation.

I am aware of all the subjects I will be required to study in Standard RP2 and the Units of Credit for each subject as shown in the table on the next page.

Student's Signature

Date of Request (dd/mm/yyyy)



STANDARD RP2 Subjects and Units of Credit

	Streams		Commerce	Commerce Actuarial	Arts	Design
	Subject	Units				
Grade carried from previous intake	Accounting	4	•	•		
	Essentials of Mathematics	6			•	•
Grade Calculated from RP2 Assessment Results	Academic English Humanities	12	•	•	•	•
	Mathematics S	12		•		
	Mathematics C	10	•			
	Computing for Academic Purposes <i>Standard only</i>	4	•	•	•	
	Computing for Design	6				•
	Economics	10	•	•		
	Business Law <i>Standard term 2 only</i>	4	•	•		
	Management <i>Standard term 2 only</i>	4	•	•	•	
	Design	12				•
	International Issues & Perspectives	10			•	
	Culture and Communication	12			•	•
	Total Units			48	50	48