

UNSW College Internship Program

UNSW College offers paid internships to current students who are wishing to gain work experience and build their professional profiles whilst studying at the College.

- A maximum term of 3 months is offered for internship roles.
- Paid work experience that helps you gain an advantage.
- Letters of recommendation are issued to assist with future job applications.

Events Internship

Becoming an Events Intern offers an excellent opportunity to gain practical experience in event planning and coordination while contributing to the success of our College events. The ideal candidate is detail-oriented, possesses excellent interpersonal and problem-solving skills.

Roles and Responsibilities:

- You will assist in the planning and coordination of various school events ranging from Orientations, Graduations, SRC led initiatives and other school activities.
- You will work with the college communications team to support various event promotions
- You will liaise with different business teams for set up and smooth running of school events
- You will measure success by assisting in gathering feedback from participants and stakeholders and identifying areas for improvement.

Requirements:

- This is a part-time internship position requiring a commitment of 3-4 hours per week
- You must be currently enrolled with overall class attendance above 90%
- You have excellent verbal and written communication skills
- You have a keen eye for detail and creativity
- You are organised, you can work independently and collaborate effectively

Interested to apply for an Internship? Email your cover letter telling us why you should be an intern: intern@unswcollege.edu.au