



Under 18 Student Holiday and Temporary Stay Application

Please email this form directly to student.support@unswcollege.edu.au.

STUDENT DETAILS (Please use CAPITAL letters)

Student ID Number	Family Name	Given Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Class	Phone Number	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

PARENT DETAILS

Relationship	Family Name	Given Name
<input type="text"/> Father <input type="text"/> Mother	<input type="text"/>	<input type="text"/>
Phone Number	Email	
<input type="text"/>	<input type="text"/>	

PROPOSED WELFARE & ACCOMMODATION ARRANGEMENT (Please tick one option):

- I will be staying outside of my approved Accommodation (within Sydney metro area). Please complete **Section 1 and 4**.
I will be returning to my home country, and the care of my parents/legal guardian during the break.
Please complete **Section 2 and 4**.
I will be travelling in Australia (outside of Sydney metro area). Please complete **Section 3 and 4**.
I will be remaining in my approved accommodation during the break. Please complete **Section 4**.
Other – Please make an appointment with a Student Advisor.

SECTION 1: STAY OUTSIDE OF APPROVED ACCOMMODATION (WITHIN SYDNEY METRO AREA)

Who will be the supervising adult during temporary stay? (Please tick one):

- ☐ Parent
☐ Grandparent
☐ Brother or Sister (must be over 21)
☐ Aunt / Uncle or Friends (Must be over 21 and have a valid Working with Children's Check.)

Family Name	Given Name	Date of Birth (dd/mm/yyyy)	Relationship to Student
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Australian Contact Phone Number	Email		
<input type="text"/>	<input type="text"/>		
Start Date of Temporary Stay (dd/mm/yyyy)	Date of Return to Approved Accommodation (dd/mm/yyyy)		
<input type="text"/>	<input type="text"/>		
Address (where you will be residing during the requested temporary stay period.)			
<input type="text"/>			

Attachments Required:

- A valid Working with Children's Check (Applicable for requests to stays with relatives/family friend).
If supervising adult resides outside Sydney, a copy of their visa and flight tickets to and from Sydney.



SECTION 2: RETURNING TO HOME COUNTRY (FLIGHT DETAILS)

Complete flight details **AND** provide a copy of all flight tickets:

Departure Date (dd/mm/yyyy)	Flight Number	Destination	eTicket Attached?
			Yes
Return date (arrival date back in Sydney [dd/mm/yyyy])	Flight Number	eTicket Attached?	
		Yes	

SECTION 3: TRAVEL IN AUSTRALIA

Note: You will need to provide suitable documents for travel to be approved – these may include flight tickets, hotel bookings, proof of address and visa for the approved supervising adult.

*We advise that you do **not** book any flights or accommodation without speaking with a Student Advisor.*

Step 1: Complete the form below and provide details of a supervising adult, and then email it to student.support@unswcollege.edu.au or bring it to Student Services.

Who will be the supervising adult?

- Parent
- Grandparent
- Sibling (must be over 21, proof of address may be required)

Family Name	Given Name	Date of Birth (dd/mm/yyyy)
Email	Australian Phone Number	Relationship to Student

Attachments Required:

- Supervising adult's photoID (Passport or driver's licence)
- A copy of their visa and flight tickets to and from Sydney

Proposed Departure From Sydney (dd/mm/yyyy)	Proposed Date of Return to Approved Accommodation (dd/mm/yyyy)
Proposed Address (where you will be staying during the requested travel period.)	

Step 2: A Student Advisor will contact you to tell you if any further documents are required.

Step 3: If required, provide any extra documents as requested by Student Advisor. You will then need to wait for written approval (by email) from a Student Advisor.



SECTION 4: STUDENT AND PARENT DECLARATION

1. I certify that all information I have given on this form, including supporting documents (if required), is true and correct.

If travelling within Australia:

2. we understand that my child must return to UNSW College approved accommodation by 10pm on the return date as approved by UNSW College.
3. I confirm that as the parent, or the approved supervising adult, I will be fully responsible for my child's welfare, care and accommodation during the approved leave period.

STUDENT

Student Name	Signature	Date (dd/mm/yyyy)

PARENT

Parent Name	Signature	Date (dd/mm/yyyy)