



## Under 18 Student Holiday and Temporary Stay Application

Please email this form directly to [under18@unswcollege.edu.au](mailto:under18@unswcollege.edu.au)

This form must be submitted together with supporting documentation for approval at least **5 business days** prior to intended day of absence.

### STUDENT DETAILS (Please use CAPITAL letters)

Student ID Number	Family Name	Given Name
<input type="text"/>	<input type="text"/>	<input type="text"/>
Class	Phone Number	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>

### I AM REQUESTING APPROVAL TO (Please tick one option):

Stay outside of my approved Accommodation (Within Sydney metro area). Please complete **Section 1 and 4**.

Return to my home country under the care of my parents/legal guardian during the official UNSW College holidays. Please complete **Section 2 and 4**.

Travel in Australia (Outside of Sydney metro area). Please complete **Section 3 and 4**

Other Arrangement – Please enter details below and we will contact you regarding your request.

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

### SECTION 1: STAY OUTSIDE OF APPROVED ACCOMMODATION (WITHIN SYDNEY METRO AREA)

#### Who will be the supervising adult during temporary stay? (Please tick one):

Parent/Legal Guardian

Grandparent

Brother or Sister (Must be over 21)

Family Name	Given Name	Date of Birth (dd/mm/yyyy)	Relationship to Student
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Australian Contact Phone Number	Email
<input type="text"/>	<input type="text"/>

Start Date of Temporary Stay (dd/mm/yyyy)	Date of Return to Approved Accommodation (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>

Address (Where you will be residing during the requested temporary stay period)

#### Attachments Required:

Supervising adult's photoID (Passport or driver's licence).

If supervising adult resides outside Sydney, a copy of their visa and flight tickets to and from Sydney.



**SECTION 2: RETURNING TO HOME COUNTRY (FLIGHT DETAILS)**

Complete flight details **AND** provide a copy of all flight tickets:

Departure Date (dd/mm/yyyy)	Flight Number	Destination	eTicket Attached?
			Yes
Date Arriving Back in Sydney (dd/mm/yyyy)	Flight Number	eTicket Attached?	
		Yes	

**SECTION 3: TRAVEL IN AUSTRALIA**

**Who will be the supervising adult?**

- Parent/Legal Guardian
- Grandparent
- Brother or Sister (Must be over 21)

Family Name	Given Name	Date of Birth (dd/mm/yyyy)
Email	Australian Phone Number	Relationship to Student

**Attachments Required:**

- Supervising adult’s photoID (Passport or driver’s licence)
- A copy of their visa and flight tickets to and from Sydney

Proposed Departure From Sydney (dd/mm/yyyy)	Proposed Date of Return to Approved Accommodation (dd/mm/yyyy)

**Proposed Address (Where you will be staying during the requested travel period)**




## SECTION 4: STUDENT AND PARENT DECLARATION

### Student:

1. I certify that all information I have given on this form, including supporting documents (if required), is true and correct.
2. I understand that I must return to my Under18 approved accommodation by 10pm on the return date.

### Parent:

I confirm that the nominated supervising adult as listed in this form will be fully responsible for the student's welfare and accommodation during the nominated leave period.

### STUDENT

Student Name	Signature	Date (dd/mm/yyyy)
<input type="text"/>	<input type="text"/>	<input type="text"/>

### PARENT

Parent/Legal Guardian Name	Phone Number	Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature	Date (dd/mm/yyyy)	
<input type="text"/>	<input type="text"/>	